

Attention Accepted Camp Oasis Volunteers:

Use the table below to determine where you should send your completed version of the attached form, which is required of all on-site Camp Oasis volunteers unless otherwise indicated.

NOTE: This form is meant only for **ACCEPTED** volunteers. If you have not yet received word that you have been approved for participation as a volunteer, please do not complete it. Thank you!

If you've been selected to volunteer on-site at...	Send this form to...
California Session 1	NA – Do not use this form All volunteers are processed via The Painted Turtle, which has its own forms For more information, visit: www.thepaintedturtle.org
California Session 2	NA – Do not use this form All volunteers are processed via The Painted Turtle, which has its own forms For more information, visit: www.thepaintedturtle.org
Georgia	CCFA Georgia Chapter 2250 North Druid Hills Road, Suite 250 Atlanta, Georgia 30329 Fax: 404.982.0656
Michigan	CCFA Michigan Chapter 31313 Northwestern Highway, Suite 204 Farmington Hills, MI 48334 Fax: 248.737.0904
Minnesota	CCFA Minnesota Chapter 1885 University Avenue West, Suite 355 St. Paul, MN 55104 Fax: 651.917.2425
Missouri	CCFA Mid-America Chapter 1034 S. Brentwood, Suite 1510 St. Louis, MO 63117 Fax: 314.863.4749
New York	CCFA Greater New York Chapter 386 Park Avenue South, 14th Floor New York, NY 10016-8804 Fax: 212.679.3567
North Carolina	NA – Do not use this form All volunteers are processed via Victory Junction, which has its own forms For more information, visit: www.victoryjunction.org
Pennsylvania	CCFA New Jersey Chapter 45 Wilson Ave Manalapan, NJ 07726 Fax: 732.786.9964
Texas	CCFA North Texas Chapter 12801 North Central Expressway, Suite 270 Dallas, TX 75243 Fax: 972.386.0509
Washington	CCFA Northwest Chapter 9 Lake Bellevue Dr, Suite 203 Bellevue, WA 98005 Fax: 425.451.1708
West Virginia	CCFA Western Pennsylvania Chapter 300 Penn Center Boulevard, Suite 401 Pittsburgh, PA 15235 Fax: 412.823.8276
Wisconsin	CCFA Illinois Chapter 2200 East Devon Avenue, Suite 351 Des Plaines, IL 60018 Fax: 847.827.6563



2009 STAFF AGREEMENT & RELEASE

Staff Rules & Policies

I recognize that by agreeing to work at CCFA Camp Oasis, whether for pay or as a volunteer, I am willingly joining a community of caregivers entrusted with the care and well-being of campers, and therefore agree to adhere to and uphold the following rules and policies of the camp community:

Attendance: Unless I make specific arrangements with the Director beforehand, I will (1) attend all staff training sessions; (2) attend the entire camp session; (3) attend all camp meals, activities, and meetings; (4) stay on campus at all times; (5) observe the curfew.

Forbidden Items: I will not bring to camp any alcohol, illegal drugs, firearms, knives, fireworks or other explosives, pets, or any other potentially dangerous items.

Medication Storage: I will keep all of my medications (prescription and non-prescription) in the Health Center, unless otherwise approved by the Director.

Camper Supervision: I will: (1) NEVER be one-on-one behind closed doors with a camper; (2) ALWAYS have at least one other adult present if supervising campers on overnight trips or helping with an ostomy or other medical need; (3) ALWAYS keep the campers I'm supervising in my line of sight, unless their privacy otherwise mitigates against it (showering, changing clothes), in which case I will keep them in earshot.

Personal Electronics: I will only use my personal electronic equipment (cell, PDA, etc.) during my time-off and in areas designated by the Director.

Dress Code: I will dress appropriately for work and for each activity, as outlined by the Director during staff training.

Conduct with Campers: I will treat all campers with respect, and will NOT: (1) shame them; (2) use profane or sexual language around them; (3) touch them in spots normally covered by bathing suits, unless for medical purposes and only in the presence of another adult; (4) touch them against their will; (5) hit or bully them; (6) use corporal punishment; (7) allow them to participate in any activity that is potentially physically or emotionally harmful, including pranks and horseplay; (8) share the details of my personal life with them.

Conduct with Staff: I will interact with my fellow staff members in a respectful and professional manner, and will NOT: (1) threaten, harass, or bully them; (2) use profane or sexual language around them; (3) touch them in a physically threatening or sexual way.

Reporting Concerns: I will immediately report to the Director any concerns I have about: (1) campers (i.e. bedwetting, homesickness, overtly sexual language/conduct, especially challenging behavior, medical concerns, failure to follow rules); (2) staff members (i.e. failure to follow rules, inappropriate interactions with campers or other staff members, conflicts with me, other staff members, or campers); (3) my own health and well-being or performance.

Post Camp Contact with Campers: I will not contact campers outside of the structured camp setting (via phone, text messaging, email, IM, regular mail, social networking website exchanges, in person, etc.), unless in accordance with the guidelines shared by the Director.

On-line Presence: I will ensure that if I have a profile on a social networking website or have some other kind of on-line presence, the content meets the standards that CCFA requires of its staff while on-site (i.e. no references to drinking, drug use, sexual activity). I will also refrain from making campers "friends" on social networking websites, and will not post campers' names, photos, or use any CCFA logos without permission.

Additional Staff Agreements

I understand that I will be participating in many physical activities at CCFA Camp Oasis, and that my participation in camp activities can expose me to dangers both from known and unanticipated risks. I agree to participate in these activities at my own risk.

I authorize the CCFA Camp Oasis medical staff to provide the emergency medical care to me that they deem necessary, and to decide if I am not healthy enough to stay at camp.

I give permission for CCFA Camp Oasis staff to directly contact any of the medical professionals listed on my paperwork.

I give permission to the Crohn's & Colitis Foundation of America (CCFA) and the CCFA Camp Oasis host site to use photographs and video footage of me, and statements from me, for promotional purposes.

I give / do NOT give permission for my name, address, and e-mail address to be listed in the CCFA Camp Oasis Directory, which is distributed to all campers at the end of the session.

I hereby release CCFA Camp Oasis, the CCFA Camp Oasis host site, the Crohn's & Colitis Foundation of America, its officers and directors, each of its local chapters, and all of their respective employees, volunteers, directors, officers, trustees, members and sponsors (hereinafter collectively referred to as the "Releasees") from and against all claims, damages and liabilities, that may result, directly or indirectly, from any physical or emotional injury that I may suffer while at CCFA Camp Oasis or during transportation to and from.

I hereby agree to indemnify and hold harmless the Releasees against all claims, damages and liabilities, including legal fees and other out-of-pocket expenses, that may or could result, directly or indirectly, from any physical or emotional injury that I may suffer while at CCFA Camp Oasis or during transportation to and from.

I have read and understand each of the above-listed items.

I promise to abide by all of the above-listed rules and policies.

I understand that additional rules will be conveyed during the staff orientation and training process, and I agree to abide by those rules as well.

I understand that failure to uphold any of these rules and policies may be cause for CCFA Camp Oasis to terminate my involvement.

Staff Name: _____ **Signature:** _____ **Date:** _____