



**CROHN'S & COLITIS**  
FOUNDATION OF AMERICA

How to use the online submission form

A brief tutorial

# Begin by going to the CCFA Website

CCFA.org: Research Grant Opportunities - Windows Internet Explorer

http://ccfa.i33.com/ccfaprof/research-grant-ops/

File Edit View Favorites Tools Help

Google G Go

CCFA.org: Research Grant Opportunities

Information Resource Center

CCFA Community

Disease Information

How You Can Help

Research

Chapters & Events

Kids & Teens

Advocacy

Science & Professionals

Apply for Research Grant

IBD Meetings

Educational Resources

Clinical Resources

Research Resources

Professional Education Opportunities

IBD Journal

Shop CCFA

SEARCH CCFA

Enter Keyword(s):

SEARCH

CCFA's guiding mission is to stimulate and encourage innovative research in basic biomedical and clinical sciences, which is likely to increase our understanding of the etiology, pathogenesis, therapy, and prevention of Crohn's disease and ulcerative colitis (collectively known as inflammatory bowel disease or IBD). In addition, the foundation offers training awards to encourage the early developmental stages of individuals with research potential for a career of independent basic and/or clinical investigation in IBD. Applications are accepted from public nonprofit institutions or government institutions engaged in health-related research.

All research proposals are peer-reviewed. Selection criteria include the merit of the proposal, the relevancy of the proposal to IBD, and the excellence of the investigator and the research environment. All awards are made payable to the applicant's institution.

Submission deadlines for letters of intent are November 1 and May 15. Submission deadlines for full applications are January 14 and July 15. Unless noted otherwise; funding for successful applications commences following submission deadline.

**NEED HELP?**

**More Information on Research Grants**

- [Career Development Awards](#)
- [Research Fellowship Awards](#)
- [Research Initiatives](#)
- [Scientific Conferences and Workshops](#)
- [Senior Research Awards](#)
- [Student Research Fellowship Awards](#)

updated 8/5/08

**TAKE STEPS FOR CROHN'S & COLITIS**

**CLICK TO DONATE**

**Living with IBD Symptoms and Discomfort**

On the webpage you will find the links to the appropriate application you are trying to fill out

You will also find all pertinent information about the grant in which you are applying for on each specific page...see next slide

# Application Page

**CCFA.org: Senior Research Awards - Windows Internet Explorer**

http://ccfa.i33.com/ccfaprof/research-grant-ops/senior-research-awards

File Edit View Favorites Tools Help

Google G Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

CCFA.org: Senior Research Awards

**CROHN'S & COLITIS FOUNDATION OF AMERICA**

Sign up for CCFA's Free E-mail Newsletter:  **SIGN UP**

**New CCFA Community**  
Join the Discussion! **START NOW**

donate join find clinical trials find physicians corporate partners contact us press site map

YOU ARE HERE: [Home](#) \ [Ccfaprof](#) \ [Research-grant-ops](#) \ Senior Research Awards

## Senior Research Awards

Letter of Intent: **May 1 or November 1**  
Application Submission Deadline: **January 14 or July 1**

Direct Costs: **\$130,000 per year**  
Indirect Costs: **10% of direct costs or \$13,000**  
Duration of Award: **One to Three Years**

*Objective:* To provide established researchers with funds to generate sufficient preliminary data to become competitive for funds from other sources at the National Institute of Health (NIH).

*Applicant Eligibility:* Applicant must hold an MD, PhD, or equivalent degree and must be employed by an institution (public non-profit, private non-profit, or government) engaged in health care and/or health related research. Applicants must have attained independence from his/her mentor. Eligibility is not limited by citizenship or geography.

*Proposal Eligibility:* Proposal **MUST** be relevant to inflammatory bowel disease (Crohn's Disease or ulcerative colitis). Only one application per applicant per submission date. Simultaneous submission of a Research Award and a Training Award is not permitted.

**TeamChallenge**  
CROHN'S & COLITIS  
**HALF MARATHON TRAINING PROGRAM**  
**CLICK TO JOIN**

**NEED HELP?**

Done

One each application page you will find the pertinent information pertaining to each type of application. Please read ALL INFORMATION very carefully as most, if not all, instructions exist on this page

# LOI-Letter of Intent

CCFA.org: Senior Research Awards - Windows Internet Explorer

http://ccfa.i33.com/ccfaprof/research-grant-ops/senior-research-awards

File Edit View Favorites Tools Help

Google G Go Bookmarks 0 blocked

CCFA.org: Senior Research Awards

**How You Can Help**

- Research
- Chapters & Events
- Kids & Teens
- Advocacy
- Science & Professionals
- Apply for Research Grant**
- IBD Meetings
- Educational Resources
- Clinical Resources
- Research Resources
- Professional Education Opportunities
- IBD Journal
- Shop CCFA

SEARCH CCFA

Enter Keyword(s):

SEARCH

Google Custom Search

Indirect Costs: **10% of direct costs or \$13,000**  
Duration of Award: **One to Three Years**

*Objective:* To provide established researchers with funds to preliminary data to become competitive for funds from other National Institute of Health (NIH).

*Applicant Eligibility:* Applicant must hold an MD, PhD, or and must be employed by an institution (public, non-profit, or government) engaged in health care and/or health related res have attained independence from his/her mentor. Eligibility is citizenship or geography.

*Proposal Eligibility:* Proposal **MUST** be relevant to inflammatory bowel disease (Crohn's Disease or ulcerative colitis). Only one application is allowed per applicant per submission date. Simultaneous submission of a Senior Research Award and a Training Award is not permitted.

*Before submitting a letter of intent, please view award policies and application [instructions](#).*

[Letter of Intent](#)

[Apply Online](#) (after Letter of Intent is accepted)

updated 8/11/08

It's not too late: donate to a team!  
**TAKE STEPS**  
FOR CROHN'S & COLITIS  
CLICK TO DONATE

Living with IBD Symptoms and Discomfort  
CLICK TO LEARN MORE

Done Internet 100%

You will find the link to fill out the form at the bottom on each application page. Each applicant will have to submit an initial Letter of Intent before submitting a full proposal

# Application Log-In Page

Account Login - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp?CT=CT&SA=SNA&FID=35004

File Edit View Favorites Tools Help

Account Login

**CCFA** CROHN'S & COLITIS  
FOUNDATION OF AMERICA

Account Login  
[Exit](#) [Contact Us](#)

**Please Sign In**

E-mail Address:

I am a new online applicant  
 I am a returning online applicant.

My password is:

[Forgot your password? Click here](#)

E-mail  
Choose your option  
Enter password

This is the application log-in page  
Here you will either need to create  
A new account (if a new applicant)  
or use your existing log in if  
you have submitted an application  
online previously. It is imperative  
that you use your functional work  
e-mail address as your log-in e-mail

# Eligibility Quiz

Senior Research Award Letter of Intent - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help

Google G Go Bookmarks 0 blocked Check AutoLink

Senior Research Award Letter of I...

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Senior Research Award Letter of Intent  
[Exit](#) [Contact Us](#)

### Eligibility Quiz

Qualifying Question

From the following list, please select the degree which best matches your credentials.  
-Select One-

From the following list, please select which type of organization you are currently employed by.  
-Select One-

Do you have your own laboratory space?  
-Select One-  
-Select One-  
Yes  
No  
-Select One-

Question Answer(s)  
Are located in the drop  
After each question

Dependent of a mentor?  
-Select One-

Done

Most applications have an eligibility Quiz in which you have to answer questions just to ensure you meet the criteria for receiving funding.

Forms with Eligibility Quiz:

- Senior Research Award
- Career Development Award
- Research Fellowship
- Research Initiatives

# Failing the Quiz

If your answers to the Eligibility Quiz  
Do not reflect the guidelines of  
The application, you will fail the quiz  
And receive this message.

Senior Research Award Letter of Intent - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp

Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

CCFA CROHN'S & COLITIS FOUNDATION OF AMERICA

Intent

### Eligibility Quiz

Your responses to the quiz questions have indicated that your proposal most likely does not meet our funding guidelines. If you feel that you have reached this message in error please review our guidelines found on our webpage by clicking the exit link above.

From the following list, please select the degree which best matches your credentials.  
MD, PhD

From the following list, please select which type of organization you are currently employed by.  
For Profit

Do you have your own laboratory space?  
Yes

Done Internet 100%

# Letter of Intent Application

Senior Research Award Letter of Intent - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help

Google G Go Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

Senior Research Award Letter of I...

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Senior Research Award Letter of Intent

[Exit](#) [Contact Us](#)

\* Required before final submit Page [1](#) [2](#) [3](#) [Review My Application](#) [Printer Friendly Version](#)

**Contact Information**

**Principal Investigator Information**

**Required Fields**

- \* First Name: Bryan
- \* Last Name: Kern
- \* Degree: <Select One>
- \* M.D.
- \* M.D., MPH
- \* M.D., Ph.D.
- \* Ph.D.
- \* Country of Citizenship

Done Internet 100%

This is the actual application page where you will enter in the information for your application

Each required field is noted by a blue asterisk and needs to be completed before the application can be submitted

# Application Page Parts

The screenshot shows a Windows Internet Explorer browser window displaying the 'Senior Research Award Letter of Intent' page from the Crohn's & Colitis Foundation of America. The page title is 'Senior Research Award Letter of Intent'. The URL is 'https://www.grantrequest.com/SID\_747/Default.asp'. The page content includes the CCFA logo, the title 'Senior Research Award Letter of Intent', and several navigation and utility links: 'Exit', 'Contact Us', 'Page 1 2 3', 'Review My Application', and 'Printer Friendly Version'. Below these links, there is a 'Contact Information' section and a form with a dropdown menu for 'Select One' showing options: 'M.D.', 'M.D., MPH', 'M.D., Ph.D.', and 'Ph.D.'. The browser's status bar shows 'Done' and 'Internet'.

**Senior Research Award Letter of Intent - Windows Internet Explorer**

https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help

Google  Go  Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

Senior Research Award Letter of I...

**CCFA CROHN'S & COLITIS FOUNDATION OF AMERICA**

Senior Research Award Letter of Intent

[Exit](#) [Contact Us](#)

Required before final submit

[Page 1](#) [2](#) [3](#) [Review My Application](#) [Printer Friendly Version](#)

**Contact Information**

Investigator Information

Investigator Name  
Bryan

<Select One>

- M.D.
- M.D., MPH
- M.D., Ph.D.
- Ph.D.

Country or Citizenship

Done Internet 100%

If you want to print your Application, click here

[Exit](#) [Contact Us](#)

[Page 1](#) [2](#) [3](#) [Review My Application](#)

[Printer Friendly Version](#)

If you want to return to The CCFA website Click on the exit link

If you ever need to send a e-mail to CCFA staff click on this contact link

To navigate to the different Pages of the application You can click on the page Numbers here

At any time you want to review your application or when you're done, click here

# Application Page Parts Continued

Senior Research Award Letter of Intent - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help

Google

At any time during your application submission, if you wish to save and continue at a later time, you can click the link "Save & Finish Later"

❖ Fax

Website (www) URL  
If Applicable

Tax ID

Save & Finish Later Next

Done Internet

Senior Research Award Letter of Intent - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help

Google

Senior Rese

Exit Cont

❖ Required bef

When you have filled in each field and added all required attachments, you can click on "Review & Submit" to review your application before submission. You are also able to make an needed changes

will not be able to submit this application. Please upload these documents as a PDF (Adobe Acrobat) document.

**Upload**

The maximum size for all attachments combined is 10 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded.

Title: Abstract (Required)

File Name: Browse...

Upload

Save & Finish Later Review & Submit

Done Internet 100%

# Save & Finish

Account Log-In Web Address:

[https://www.grantrequest.com/SID\\_747?SA=AM](https://www.grantrequest.com/SID_747?SA=AM)

When you click on “Save & Finish Later”  
this is the page you will see.

You will have the ability to log back into  
your account and continue working  
on your application

**My Account**  
[Exit](#) [Contact Us](#)

**Account: bkeirn@microedge.com**  
[Change E-mail/Password](#)

**New**  
To begin the second stage of your application, click on one of the  
[Research Fellowship Award Application](#).

**Open**  
The following applications have been started but have not yet been submitted. To edit or submit an application, click on the application name.  
Please note: applications that have not been updated in over 120 days will be automatically deleted.

Application Name	Requested Amount	Last Updated	Action
<a href="#">SRA Application Form</a>		Jul 22, 2008	<a href="#">Delete</a>
<a href="#">SRA Application Form</a>		Jul 22, 2008	<a href="#">Delete</a>
<a href="#">SRA Application Form</a>		Jul 22, 2008	<a href="#">Delete</a>
<a href="#">SRA Application Form</a>		Jul 22, 2008	<a href="#">Delete</a>

# Attachments Page

Senior Research Award Letter of Intent - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help

Google [G] Go [ ] Bookmarks 0 blocked Check AutoLink AutoFill Send to Settings

Senior Research Award Letter of I...

## Senior Research Award Letter of Intent

[Exit](#) [Contact Us](#)

Required before final submit Page [1](#) [2](#) [3](#) [Review My Application](#) [Printer Friendly Version](#)

### Attachments

The CV and Abstract are required attachments; the References are optional. If the CV document is not attached to this application, you will not be able to submit this application. Please upload these documents as a PDF (Adobe Acrobat) document.

**Upload**  
The maximum size for all attachments combined is 10 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", ".bat") cannot be uploaded.

Attachment Title

Title:

File Name:

Click on the Browse button to search on your computer where the document needing uploading resides. Then click on upload

# Application Review

Senior Research Award Letter of Intent - Windows Internet Explorer  
https://www.grantrequest.com/SID\_747/Default.asp

File Edit View Favorites Tools Help  
Google Go Bookmarks 0 blocked

Senior Research Award Letter of I...

Exit Contact Us

Required before final submit Page 1 2 3 **Review My Application** Printer Friendly Version

You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of the application, click Submit to forward your application for consideration. If you're not ready to submit your application yet, click Save & Finish Later.

Your application is missing information that is required before it can be submitted.  
The Application cannot be submitted without the following required attachments.

- Abstract
- CV (Curriculum Vitae)

**Contact Information**

**Principal Investigator Information**

First Name  
This is a required field.

Last Name

When you click on the "Review & Submit" button, if any of the required fields/documents are missing you will receive this message

Your application is missing information that is required before it can be submitted.  
The Application cannot be submitted without the following required attachments.

- Abstract
- CV (Curriculum Vitae)

The system will then indicate the fields/attachments that are missing and required before submission

# Application Submission

- Once your Letter of Intent is submitted it will go through a review process to determine whether or not a full proposal will be requested
- If your initial review is favorable, you will receive an e-mail invitation to complete a full proposal
- The link to the full proposal will show up in your account log-in page
- If you are not asked to submit a full proposal, you will also be notified via e-mail/letter

# Full Proposal

The full proposal works just like the Letter of Intent you fill out all required fields & uploaded the needed attachments for the application to be complete

You can save and finish the application just as before

Once you have completed the application you submit the application just as you did on the Letter of Intent

Senior Research Award Application - Windows Internet Explorer

https://www.grantrequest.com/SID\_747/?SA=SNA&FID=35009

File Edit View Favorites Tools Help

Google Go Bookmarks 0 blocked

Senior Research Award Application

**CCFA CROHN'S FOUNDATION**

**Senior Research Award Application**

[Exit](#) [Contact Us](#)

❖ Required before final submit Page **1** [2](#) [3](#) [4](#) [5](#) [Review My Application](#) [Printer Friendly Version](#)

**Contact Information**

❖ **Type of Support**  
Please select Senior Research Award from below  
<Select One>

❖ **General Area of Research**  
Please select 3 categories that relate to this project. The first box being number one, second box being number two, and the third box being your third choice  
<Select One>  
<Select One>  
<Select One>

❖ **Challenges Priority**  
From this list choose the description that best suits your project. You may only select one of these descriptions.  
<Select One>

Done Internet 100%

# Full Proposal Review

- Once you have submitted your full proposal there will be a more extensive review of all your information before funding is considered
- You will be noticed by CCFA staff when a decision is made to either fund or decline your request

# Questions & Inquiries

- If you have any questions about filling out the online application or the process, please do not hesitate to contact CCFA grants staff at [grants@ccfa.org](mailto:grants@ccfa.org) or 800.932.2423 Ext 7501/646.943.7501

